



Military and Family Support Center (MFSC)

Joint Base Pearl Harbor Hickam

<https://jbphh.greatlifehawaii.com/support/military-family-support-center>

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"Joint Base Pearl Harbor Hickam Military and Family Support Center"

Family Employment Readiness Program | Relocation Resource/Information Highlights

Employment Assistance

The Family Employment Readiness Program (FERP) provides a variety of services and resources to assist military spouses, family members, active duty military members, and veterans. Services include individual appointments, classes and hiring events. Resources include computer and internet access, websites and literature, and federal and private sector employment information. The Military and Family Support Center at Joint Base Pearl Harbor Hickam is here to provide these services directly to you. To make an appointment for resume review, career exploration, interview prep and more, call 808-474-1999/0126.

Volunteer Opportunities

New Place, New Connections! Ask about volunteer opportunities at the MFSC offices or in the local community. Attend the monthly "Volunteer Opportunities" class held every 3rd Thursday of the month at 1:30pm. Local agencies are looking for your expertise and assistance. Bulk up your resume, keep your skills fresh, give back to the community, network in your new home or gain skills to use towards a different career interest. Contact the Volunteer Coordinator today or register for the class on Greatlifehawaii.com, support tab, MFSC Class Calendar!

Employment Resource Center

Located at MFSC JBPHH Moanalua Center, this self-service center is offered to service members and their families. It offers employment information, job search resources, local job announcements, and five computers with Internet and printing. Request assistance in obtaining access to this resource center by visiting the MFSC Front Desk.

Classes and Events

Hiring Events: Held annually, the entire 2nd floor of the MFSC Building is filled with over 40 employers and rooms for immediate interviews. Employers are looking for you in

one centralized location. Bring lots of copies of your resume, dress to impress and go for it!

LinkedIn: More and more each day, employers are looking to social media to gain a better understanding of potential employees. LinkedIn is a centralized space for professional networking. This class leads attendees through LinkedIn and provides guidance on how to best utilize the site, get yourself noticed and network effectively. Info on free premium access is also included.

Career Exploration: Discover what may be the perfect career for you through personality assessments and career study. Focus on your strengths, avoid undesirable career aspects and learn strategies to benefit your career!

Civilian Resume Writing: This class provides students with information on different types of private sector resumes and the basics of writing a resume and cover letter. Attendees will gain the tools to write a resume on their own and learn how to gain further support.

Federal Employment 101: Navigating USAJobs The federal employment process can feel confusing. We will help you navigate the USAJobs website and understand the application process from start to finish. Learn how to build a competitive application and explore hiring preferences and programs for veterans and military spouses. This class is a prerequisite for the Federal Employment 102: Federal Resume Workshop.

Federal Employment 102: Federal Resume Workshop. After you attend the Federal Employment 101 class, we invite you to attend this workshop where the instructor will help each attendee with their own resume on their own laptop in order to target their resume towards a job that interests them. Bring your laptop with a draft resume and a job announcement. The workshop is short but intensive. For further, in-depth federal resume assistance request an appointment via the Centralized Schedulers (808-474-0129/0126)

Acing the Interview and Salary Negotiations:

Learn what is needed to have a successful interview and then find ways where negotiating will be a breeze! Position yourself as the best candidate, learn different interview techniques, practice interview questions and learn to avoid common pitfalls. Mock interviews can be coordinated as well. Salary negotiation best practices and insightful activities to prepare are included.

Part Time Money Makers (PTMM):

PTMM can help you discover creative ways to earn supplemental income and/or save money you didn't know you had! This course will cover legitimate, remote employment opportunities; leveraging your hobby into a money maker, and quick-start income opportunities and money saving apps. We also help you to identify red flags for scams and determine your entrepreneurial potential.

Military Spouse Preference (MSP) Priority Placement Program:

Spouses of active duty (AD) military members & full time National Guard/Reserves may be eligible for Military Spouse Preference Priority Placement. To be eligible, spouses must apply for jobs within the commuting area of sponsor's permanent duty station (PDS); provide proof of marriage, PCS orders with spouse's name on it, & other documentation required by the vacancy announcement to which you are applying. Candidates must meet all pre-employment criteria. To utilize MSP build/post a resume to the USAJOBS profile & upload essential documents, including the Military Spouse PPP Self-Certification Checklist which must be dated within 30 days of your application date. For further assistance, make an appointment with an employment counselor.

Certification/Licensing Reimbursement

Military spouses and service members may be eligible for this benefit and more! Contact us for more information @ 808-474-1999.



Revised: March 2020

Military Spouse Employment Partnership (MSEP)

MSEP is part of DoD's Spouse Education and Career Opportunities (SECO) initiative through Military OneSource. It seeks to strengthen education and career opportunities of military spouses. The site provides career exploration, education and training opportunities with options for specific funding programs, and assists spouses in identifying academic, licensing, and credentialing requirements. This program offers employment readiness, self-marketing skills, and connections to find a rewarding career. The MSEP program links companies with direct access to military spouses seeking career opportunities and vice versa. MSEP has **160** partners who have hired over **36,000** military spouses.

<https://www.facebook.com/DoDMilSpouse/>
<https://msepjobs.militaryonesource.mil/>

My Individual Career Plan (MyICP)

The Spouse Career Planning tool, "My Individual Career Plan" (MyICP) is available for all active duty military spouses through SECO registration
<https://myseco.militaryonesource.mil/Portal/Home/IndividualCareerPlans>.

Spouses can build a virtual career roadmap based on their specific goals and objectives.

O*NET

A great tool for career exploration, job analysis and labor market research. Use the occupation search tool for examples of detailed professional tasks to help build a strong resume. www.ONETonline.org



The official site for the federal employment. Access multiple search options, store up to five resumes and necessary documents, and explore hiring preferences. Receive E-Mail notifications about job searches, obtain application status information and access support information about the federal application process. www.USAJobs.gov



Non-Appropriated Fund (NAF) positions are available at the Child Development Centers (CDCs), and Morale Welfare and Recreation (MWR) facilities including the golf courses, clubs, pools, bowling lanes, hobby and craft shops.

www.greatlifehawaii.com for JBPHH;
<http://www.navy.mwr.org/jobs/> for Navy;
www.NAFJOBS.org for Air Force



Army & Air Force Exchange (AAFES)

With over 43,000 AAFES positions, military spouses are well-posed to gain employment with this program. When it's time to PCS, don't resign. Take advantage of the Spouse Continuity Program, which can assist you to continue AAFES employment at your new location. Contact Human Resources. HRSC@aafes.com

AAFES is doing its part to combat unemployment rates among veterans. Over 10% of yearly hires are veterans.
<http://odin.aafes.com/employment/>



Navy Exchange (NEX)

The NEXCOM Enterprise employs 14,000 associates worldwide. It partners with the DoD Military Spouse Employment Partnership (MSEP) and the Wounded Warrior Project. The Continuity of Employment Program helps associates find a new job within NEXCOM when a military member transfers.

<https://www.mynavyexchange.com/nex/work-for-us/military-spouses>

Unemployment Insurance

Military spouses who must leave a job due to military PCS or separating/retiring military members can research their local unemployment office eligibility and benefit information. <http://labor.hawaii.gov/ui/>

CareerOneStop

CareerOneStop, a DoL program, is your pathway to career success. Job seeking tools and career assistance are provided.
<http://www.careeronestop.org/>

HireNet Hawaii Virtual One-Stop – Oahu Work Links

A wide variety of employment services are available to individuals, 24/7. Job seekers may create and post resumes, find available Hawaii jobs, receive career information, and locate available training. Use the search engine to find private sector, government, and corporate job boards for employment opportunities. A virtual recruiter automatically searches for suitable candidates or resumes and provides notification when a match is found.

Oahu Work Links provides services to job seekers who have been laid off, who are receiving unemployment benefits or who meet income eligibility guidelines based on their family's income for the past year. Services include:

- ✓ Career guidance, support and workshops
- ✓ Programs that help cover tuition costs in approved training programs
- ✓ A library learning center with internet
www.hirenethawaii.com/vosnet

State of Hawaii

Hawaii's state government positions:
<https://portal.ehawaii.gov/residents/jobs-and-employment/>

Indeed.com

An overall, easy to explore collection of employment opportunities in the private sector, corporate, federal and state job markets. www.indeed.com

Federal Contract Employment

Many civilian companies provide federal government services alongside federal employees. For guidance on finding which companies may have employment positions available, contact an employment counselor.



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