



SCHOOL MOVE CHECKLIST

PARENT/GUARDIAN

- STUDENTS BIRTH CERTIFICATE
- STUDENTS SOCIAL SECURITY NUMBER/CARD
- STUDENTS SHOT RECORD
- LEGAL DOCUMENTS, AS NEEDED (POA, CUSTODY, ETC.)
- PROOF OF RESIDENCY (LEASE AGREEMENT OR TLF RESERVATION
- MILITARY ORDERS (INCLUDING HOUSING ORDERS)

SCHOOL INFORMATION

- ADDRESS, PHONE, EMAIL, OTHER CONTACTS
- COURSE DESCRIPTION/GRADING SCALE (6TH GRADE AND ABOVE)
- COPY OF THE COVER OF EACH TEXTBOOK
- SCHOOL PROFILE/HANDBOOK
- SCHOOL WEBPAGE
- OTHER: _____

SCHOOL RECORDS

- COPY OF CUMULATIVE FOLDER
- CURRENT SCHEDULE
- REPORT CARDS
- WITHDRAWAL GRADES OR PROGRESS REPORTS
- TEST SCORES (STANDARDIZED OR SPECIAL PROGRAM TESTING, ETC.)
- OTHER: _____

SCHOOL RECORDS

- INDIVIDUAL EDUCATION PLAN (IEP)/INDIVIDUAL ACCOMMODATION PLAN (504)
- GIFTED AN TALENTED PROGRAM DESCRIPTION
- ENGLISH AS A SECOND LANGUAGE (ESL) OR BILINGUAL EDUCATION DESCRIPTION
- AT-RISK OR OTHER ACTION PLANS FOR CLASSROOM MODIFICATIONS
- OTHER: _____
- OTHER: _____