

# TAP Counselor Tool

## Transition Assistance Program (TAP) Counselor Tool

Demographic Factors	Selection Criteria	Y/N	Selection Criteria	Y/N	Selection Criteria	Y/N	Check
Secured Job or School	Not currently applying for jobs or school	Y	Currently applying for jobs or school		Secured job or school		
Characterization of Discharge	Other than honorable / bad conduct / dishonorable	Y	General		Honorable		
Military Occupational Specialty	Civilian career path does not align to MOS		Civilian career path slightly aligns to MOS	Y	Civilian career path aligns to MOS		
Education	No education or certification		Some education/certification/pending degree		Obtained degree or certification	Y	
Employment	Seeking low demand career field		Seeking moderate demand career field	Y	Seeking high career field		
Term of Service	End of first term of service		Mid care term (6-20 years)	Y	Retirement		
Disability	Has Disability that may impact pursuit of job or school		Pending Disability		No Disability	N	
Intended Track	No experience with desired track		Associated previous experience with desired track	Y	No desire to attend track		
Planning	Has post service Plan in place		Partial plan in place	Y	Has adequate Plan		
Engagement	Not interested in TAP assistance		Interested in TAP assistance	Y	Very Interested in TAP assistance		
Location	Currently assigned OCONUS or on deployment		Relocating to new area	Y	No plans to relocate		
Transition Mindset	Uncomfortable with decision to transition		Some what comfortable with decision		Very comfortable with decision		
Support System	No support system		Some support network		Good supportive network	Y	
Financial Readiness	No funds to support lifestyle		Limited funds to support lifestyle	Y	Adequate funds to support lifestyle		

### Scoring Key

Tier I = 14-32

Tier II = 33-59

Tier III = 60-84

Weighted Scores	12	2	24	8	2	2
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Total Score	38
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Suggested Risk Level	Tier II
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