



CHILD AND YOUTH PROGRAMS

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1700
 JB92/CYP
 30 Sep 19

From: Child and Youth Programs, Joint Base Pearl Harbor Hickam
 To: Child and Youth Program Parents

Subj: CHILD AND YOUTH PROGRAM (CYP) FISCAL YEAR (FY) 2020 PARENT FEES

1. Fee schedules for our Child Development Centers (CDC), School Age Care (SAC) Programs, 24/7 Centers, and Child Development Homes (CDH) are mandated by the Department of Defense (DoD) and Commander, Navy Installations Command (CNIC). The FY 2020 parent fees listed below will be in effect at our installation for all CDC, SAC, and 24/7 Centers beginning 1 November 2019 and for CDH on 4 November 2019.

2. In order to update your child(ren)'s registration, validate eligibility and to have fees assessed appropriately, parents with children enrolled in CDC, CDH, 24/7 Centers, and/or SAC must provide the following documents no later than 31 October 2019:

- a) Updated and signed CYP Registration Form for each enrolled child(ren)
- b) Current Leave and Earning Statement (LES) and/or paycheck stubs for all adults, married or not, sharing expenses toward the benefit of the child(ren)
- c) Signed Fee Calculation Worksheet and Parent Fee Agreement
- d) Annual Registration Forms as required
- e) USDA CACFP FY20 Enrollment Statement – Parent signature required.

Note: Parents who choose not to provide income information will be placed in Category IX.

3. The payment due dates for the different programs or types of care are listed below. Payments for care are due prior to services being rendered. Parents enrolled in CDC or SAC programs must use auto-debit, [CYP Online Services](#), or make payments in person with a credit

Type of Care	Payments Due
CDC Full-Time	Each military payday (1 st and 15 th)
CDH Full-Time	Weekly
Part-Day Enrichment Programs	Each military payday
SAC Before/Afterschool	Each military payday
SAC Summer Camp	Weekly
SAC School Closures/ daily care	Daily, in advance of care being provided
All Hourly Care	Daily, in advance of care being provided

card. Parents whose children are participating in the CDH program should contact their CDH Providers for more information on payment options.

TFI FEE CATEGORIES	
TFI Category	TFI
I	\$0 - \$32,525
II	\$32,526 - \$39,491
III	\$39,492 - \$51,108
IV	\$51,109 - \$63,884
V	\$63,885 - \$81,310
VI	\$81,311 - \$94,032
VII	\$94,033 - \$110,625
VIII	\$110,626 - \$138,330
IX	\$138,331 +
IXA Contractor Employees and Specified Space Available Patrons	Regardless of TFI

4. Ten income categories are used to determine a family’s CYP fee. The following chart shows FY 2020 total family income (TFI) categories:

5. **All DoD contractors and specified space available patrons will pay the unsubsidized Category IXA contractor child care fee;** therefore, TFI will not be required. Specified space available patrons include military retirees and other federal employees in all categories. All other Space Available patrons will be charged according to TFI.

6. The FY20 parent fees for **Child Development Centers (CDC)** are as follows:

CDC FULL-TIME PARENT FEES				
TFI Category	Weekly Rate		Military Payday Rate	
	1 st Child	2 nd Child	1 st Child	2 nd Child
I	\$70.00	\$56.00	\$152.00	\$122.00
II	\$85.00	\$68.00	\$184.00	\$147.00
III	\$103.00	\$82.00	\$223.00	\$178.00
IV	\$118.00	\$94.00	\$256.00	\$205.00
V	\$134.00	\$107.00	\$290.00	\$232.00
VI	\$146.00	\$117.00	\$316.00	\$253.00
VII	\$150.00	\$120.00	\$325.00	\$260.00
VIII	\$155.00	\$124.00	\$336.00	\$269.00
IX	\$160.00	\$128.00	\$347.00	\$278.00
IXA	\$210.00	N/A	\$455.00	N/A

7. Parents currently enrolled in **CDH care** full-time will pay the fees shown in the chart below. JBPHH CYP is authorized to apply a discount on fees from those charged in CDCs. To lessen the impact for families using CDH, the rates will be incrementally increased until they are in line with CDC full time care rates. For families utilizing a CDH Provider for part-time care (e.g., before or afterschool) for a school-age child in a subsidized space, the fees will include a 10 percent discount on SAC parent fees indicated in the below SAC parent fee chart. CDH spaces used by contractor employees and specified space available patrons WILL NOT be subsidized. Fees are determined by private pay agreement between the CDH provider and the parent.

CDH FULL-TIME PARENT FEES		
Category	Weekly Rate	
	1st Child	2nd Child
I	\$57	\$46
II	\$69	\$55
III	\$84	\$67
IV	\$96	\$77
V	\$108	\$86
VI	\$117	\$94
VII	\$120	\$96
VIII	\$124	\$99
IX	\$128	\$102
IXA	N/A	N/A

8. Annualized SAC school year parent fees are a single set of standardized rates that parents pay throughout the year which reflect all full-time holiday/school break camps (except summer camp), teacher in-service days and school closures. Families whose children are enrolled full-time in the Before only, After only or Before & Afterschool program will be not be charged extra fees for out-of-school days or full-day seasonal camps operating during the school year. Families who choose not to attend the school year seasonal camps will be required to take their authorized vacation discounts or be charged the normal military payday rate. The FY 2020 Parent Fees for **SAC programs** are shown in the following charts:

SCHOOL AGE CARE (SAC) PARENT STANDARD FEES						
Military Payday Rates						
TFI Category	Before School		After School		Before & After	
	1 st Child	2 nd Child	1 st Child	2 nd Child	1 st Child	2 nd Child
I	\$36	\$29	\$67	\$54	\$97	\$78
II	\$44	\$35	\$81	\$65	\$116	\$93
III	\$54	\$43	\$98	\$78	\$138	\$110
IV	\$61	\$49	\$111	\$89	\$157	\$126
V	\$68	\$54	\$126	\$101	\$178	\$142
VI	\$73	\$58	\$136	\$109	\$192	\$154
VII	\$75	\$60	\$139	\$111	\$197	\$158
VIII	\$77	\$62	\$143	\$114	\$204	\$163
IX	\$79	\$63	\$148	\$118	\$210	\$168
IXA	\$100	N/A	\$190	N/A	\$271	N/A

School Age Care Parent Fees Summer Camp		
TFI Category	Weekly Rate	
	1 st Child	2 nd Child
I	\$70.00	\$56.00
II	\$85.00	\$68.00
III	\$103.00	\$82.00
IV	\$118.00	\$94.00
V	\$134.00	\$107.00
VI	\$146.00	\$117.00
VII	\$150.00	\$120.00
VIII	\$155.00	\$124.00
IX	\$160.00	\$128.00
IXA	\$210.00	N/A

9. SCHOOL YEAR DAILY RATE AND SEASONAL CAMPS: Parents who are not enrolled in a School Age Care program option (Before, After, Before/After care) using SAC **only** for school closures during the school year will be charged the hourly rate of \$5. Families who require care during a school year seasonal camp and not enrolled in a SAC school year component, will be charged the SAC full time weekly rate according to TFI.

10. For CDCs, 24/7 Centers, or SAC programs, the **hourly** care fee is \$5 for any portion of an hour per child regardless of TFI or reason for care. No income documentation is needed for hourly care. Hourly care fees may be pre-paid on CYP Online Services or in person with a credit card. If CDH Providers choose to offer hourly care, they set their own hourly rates; CDH Providers and parents arrange hourly care fees through a private pay agreement.

11. The following discounts are available for use by families enrolled in Navy facility-based CYPs:

a) **Vacation Discount:** Each family using CDCs, 24/7 Centers, or SAC programs are authorized to take two weeks (10 business days) of vacation from the program per fiscal year. A 30-day notice is required prior to taking the vacation. The vacation time must be taken in increments of 5 business days and may be taken together or apart (i.e., 10 days in a row or 5 days now and 5 days later) and can begin on any day of the week.

b) **Summer Camp Discount:** Parents registering and paying for the entire summer camp period (i.e., all weeks that summer camp is offered) will receive a 50-percent discount on the last week's program fees.

c) **30-Day Withdrawal Notice Discount:** All parents must provide notice 2 weeks (10 business days) before withdrawal. If parents provide written notice 30 calendar days before withdrawal, they receive a 10-percent discount off their last payment.

12. Parent fee discounts may also be available to families participating in CDH; applicable discounts are noted in the Parent-Provider Contract. Discounts for hourly care and part-day enrichment programs are not available.

13. Parents registering for Youth Sports and Fitness (YSF) league-based programs are required to pay the \$60 fee for the next sport season on CYP Online Services or in person with a credit card.

14. Parents registering in Start Smart are required to pay the \$25 fee for the next Start Smart session on CYP Online Services or in person with a credit card.

15. Youth recreation program and activities are offered at a reasonable cost or free when possible. Parents will be notified in writing when fees will be assessed to offset the cost of field trips, special events, etc.

16. TFI is verified and fees are assessed annually unless otherwise directed by Command Navy Installation Command (CNIC). Parents are required to complete all required forms and sign a new parent fee agreement. Parents will receive at least 30 calendar day written notice prior to any adjustment in fees.

17. In-Services days are scheduled 2 days per fiscal year, subject to approval. All CYP program will be closed due to training session. The fee for In-Services days will be pro-rated when CYP processes billing during the time frame. CYP will notify patrons of In-Service day in writing 30 days prior to program closures.

18. If you have any questions, please contact CYP Installation Director, Ms. Tomoko Dangerfield at Tomoko.dangerfield@navy.mil.

T. DANGERFIELD