**General Military Training (GMT) Request**

**\*Please, complete all sections below**

* **Submit this GMT request at least 7 business days prior to the event**
* **Include 2nd and 3rd Choice dates in the event that your 1st Choice is unavailable**
* **Send completed form to MFSCHAWAII@navy.mil** with **Subject Line** **GMT REQUEST**

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| --- |
| **Training Type/Event Information** |
| **Training Name:** | **Location of Training:** |
| **Date and time of the Training (include alternate dates):****1st Choice:****2nd Choice:****3rd Choice:** | **Estimated Number of Attendees:** |
| **Preferred length of the training:** | **Demographics (AD/DOD/CIV):** |
| **Contact Information**  | **Additional Information** |
| **Command/Unit Name:** | **Is there media support available (i.e. computer, screen, and projector, sound)?** |
| **Command/Unit POC:** | **Are there any other speakers/facilitators at your event?** |
| **POC Phone:** | **Any additional information the facilitator should be made aware of (e.g. training in preparation for deployment, seasonal training, current trends within the command):**  |
| **POC Email:** |

**For further assistance, contact the Military and Family Support Center (MFSC) at**

**808-474-1999 or email us at MFSCHAWAII@navy.mil**

**Thank you!**

