



Military and Family Support Center (MFSC)

Joint Base Pearl Harbor Hickam

<https://jbphh.greatlifehawaii.com/support/military-family-support-center>

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"Joint Base Pearl Harbor Hickam Military and Family Support Center"

Family Employment Readiness Program

Employment Assistance

The Family Employment Readiness Program (FERP) provides a variety of services and resources to assist military spouses, family members, active duty military members, and veterans. Services include individual appointments, classes and hiring events. Resources include computer and internet access, websites and literature, and federal and private sector employment information. The Military and Family Support Center at Joint Base Pearl Harbor Hickam is here to provide these services directly to you.

Volunteer Opportunities

New Place, New Connections! Ask about volunteer opportunities at the MFSC offices or in the local community. Local agencies are looking for your expertise and assistance. Bulk up your resume, keep your skills fresh, give back to the community, network in your new home or gain skills to use towards a different career interest. Contact the MFSC Volunteer Coordinator today!

Employment Resource Center

Located at MFSC JBPHH Moanalua Center, this self-service center is offered to service members and their families. It offers employment information, job search resources, local job announcements, and five computers with Internet and printing.

Classes and Events

LinkedIn: With current employers seeking information and candidates more often using social media, it's brilliant that there is a centralized space for professional networking. This class leads attendees through the LinkedIn website and provides guidance on how to best utilize the site for employment networking. Demonstrations of different types of subscriptions are shown when available. Attendees can access their LinkedIn profiles and receive assistance.

Career Exploration: Discover what may be the perfect career for you through personality assessments and career study. Focus on your strengths, avoid undesirable career aspects and learn career expert recommended strategies to ease your way.

Civilian Resume Writing: This class provides students with information on different types of private sector resumes and the basics of writing a resume and cover letter. Attendees will gain the tools to write a resume on their own and learn where further support can be found.

Federal Employment: The federal employment process can feel confusing and overwhelming but the benefits of civil service are worth the effort! We will help you navigate the USAJobs website and understand the application process from start to finish. We will teach you how to build a competitive application. We will also cover topics such as hiring preferences and programs for veterans and military spouses.

Acing the Interview: Learn what is needed to have a successful interview! Position yourself as the best candidate, learn different interview styles and techniques, practice traditional and behavioral interview questions and learn to avoid common pitfalls. If you would like to practice via a "mock interview," this service can be coordinated as well.

Part Time Money Makers: One of our newest classes, PTMM can help you discover creative ways to earn supplemental income and/or save money you didn't know you had! This course will cover legitimate, remote employment opportunities; local part-time, temporary, and seasonal jobs; self-employment and government contracting; leveraging your hobby into a money maker and quick-start income opportunities and money saving apps. We will also help you identify red flags for scams and determine your entrepreneurial risk tolerance and potential.

Spouse Employment Symposium:

Sponsored by Hiring Our Heroes, part of the U.S. Chamber of Commerce Foundation, and the Military Officers Association of America, this FREE annual event takes place in tandem with the Transition Summit that typically takes place in October – in Hawaii. Any job seeking service member, veteran, and/or spouse are invited to attend. Gain insight into LinkedIn, receive a free LinkedIn profile photo session, meet with different employers, and receive guidance from networking and other experts in the field. This all-day event is worth the time investment. Registration is required: www.hiringourheroes.org/events.

Spouse Hiring Preference

Active duty military spouses can request priority hiring consideration for competitive federal positions in two ways. (1) To access the **Military Spouse Hiring Preference**, upload required documents onto the spouse's USAJobs.gov profile and verify that "Military Spouse" is selected in the profiles section. More information can be found on the USAJobs.gov website or by seeking employment guidance at MFSC. (2) The **Priority Placement Program (PPP-S)** assists registered spouses with their job search with the help of a Human Resources Assistant. Each military branch may have different ways to register for the program. **Spouses may be able to register 30 days prior to the sponsor's reporting date.** For more information, please contact:
Navy and Marine Corps: (360) 315-8054
Air Force: (808) 449-0122



Military Spouse Employment Partnership (MSEP)

MSEP is part of DoD's Spouse Education and Career Opportunities (SECO) initiative through Military OneSource. It seeks to strengthen education and career opportunities of military spouses. The site provides career exploration, education and training opportunities with options for specific funding programs, and assists spouses in identifying academic, licensing, and credentialing requirements. This program offers employment readiness, self-marketing skills, and connections to find a rewarding career. The MSEP program links companies with direct access to military spouses seeking career opportunities and vice versa. MSEP has **160** partners who have hired over **36,000** military spouses. <https://www.facebook.com/DoDMilSpouse/>
<https://msepjobs.militaryonesource.mil/>

My Individual Career Plan/MyICP

The Spouse Career Planning tool, "My Individual Career Plan" (MyICP) is available for all active duty military spouses through SECO registration <https://myseco.militaryonesource.mil/Portal/Home/IndividualCareerPlans>.

Spouses can build a virtual career roadmap based on their specific goals and objectives.

O*NET

A great tool for career exploration, job analysis and labor market research. Use the occupation search tool for examples of detailed professional tasks to help build a strong resume. www.ONETonline.org



The official site for the federal employment. Access multiple search options, store up to five federal resumes and necessary documents, and explore specific hiring preferences. Receive E-Mail notifications about job searches, obtain application status information and access support information about the federal application process. www.USAJobs.gov



Non-Appropriated Fund (NAF) positions are available at the Child Development Centers (CDCs), and Morale Welfare and Recreation (MWR) facilities including the golf courses, clubs, pools, bowling lanes, hobby and craft shops. www.greatlifehawaii.com for JBPHH; <http://www.navy.mwr.org/jobs/> for Navy; www.NAFJOBS.org for Air Force



Army & Air Force Exchange (AAFES)

With over 43,000 AAFES positions, military spouses are well-posed to gain employment with this program. When it's time to PCS, don't resign. Take advantage of the Spouse Continuity Program, which can assist you to continue AAFES employment at your new location. Contact Human Resources. HRSC@aafes.com
AAFES is doing its part to combat unemployment rates among veterans. Over 10% of yearly hires are veterans. <http://odin.aafes.com/employment/>



Navy Exchange (NEX)

The NEXCOM Enterprise employs 14,000 associates worldwide. It partners with the DoD Military Spouse Employment Partnership (MSEP) and the Wounded Warrior Project. The Continuity of Employment Program helps associates find a new job within NEXCOM when a military member transfers. <https://www.mynavyexchange.com/nex/work-for-us/military-spouses>

Unemployment Insurance

Military spouses who must leave a job due to military PCS or separating/retiring military members can research their local unemployment office eligibility and benefit information. <http://labor.hawaii.gov/ui/>

CareerOneStop

CareerOneStop, a DoL program, is your pathway to career success. Job seeking tools and career assistance are provided. <http://www.careeronestop.org/>

HireNet Hawaii Virtual One-Stop – Oahu Work Links

A wide variety of employment services are available to individuals, 24/7. Job seekers may create and post resumes, find available Hawaii jobs, receive career information, and locate available training. Use the search engine to find private sector, government, and corporate job boards for employment opportunities. A virtual recruiter automatically searches for suitable candidates or resumes and provides notification when a match is found. Oahu Work Links provides services to job seekers who have been laid off, who are receiving unemployment benefits or who meet income eligibility guidelines based on their family's income for the past year. Services include:

- ✓ Career guidance, support and workshops
- ✓ Programs that help cover tuition costs in approved training programs
- ✓ A library learning center with internet www.hirenethawaii.com/vosnet

State of Hawaii

Hawaii's state government positions: <https://portal.ehawaii.gov/residents/jobs-and-employment/>

Indeed.com

An overall, easy to explore collection of employment opportunities in the private sector, corporate, federal and state job markets. www.indeed.com

DoN Human Resource Service Centers

HRSC East	757-396-7567
HRSC Northeast	215-408-5546
HRSC Northwest	360-315-8221
HRSC Southeast	800-378-4559

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