



## DAILY LIVING STANDARDS CHECKLIST

1. UH Residents are responsible for maintaining their quarters in accordance with the daily living standards (DLS) and regulations by the installation.
2. The term clean means free from dirt, stain, impurities or foreign matter; unsoiled.

<b>Resident Daily Living Standard Checklist</b>	
<i>Area/Item</i>	<i>Actions</i>
<b>Unit/Room</b>	
Beds	Properly made with the following clean items: <ol style="list-style-type: none"> <li>1. One mattress encasement (zipped)</li> <li>2. One mattress cover/pad neatly tucked under mattress</li> <li>3. One fitted sheet neatly tucked under mattress</li> <li>4. One top sheet neatly tucked under mattress</li> <li>5. One pillow with pillow case either above or below blanket</li> <li>6. Bedspread evenly placed on top of bed with an overhang of at least eight inches</li> </ol>
Trash Containers	Emptied daily with liners in place.
Floors	Vacuumed, mopped, and kept free of debris and personal gear
<b>Windows</b>	
Vents/Air Ducts/Windowsills/Vertical Blinds	Must be clean.
<b>Bathroom</b>	
Sinks, Showers, Bathtubs, Toilets	Must be clean. Mirrors and counters wiped clean.
<b>Kitchen</b>	
Kitchen countertops	Kept clear with the exception of authorized appliances